



Date [] [] []
day month year

The Manager,
Branch,
United Arab Emirates.

CUSTOMER REFERENCE

Customer account number [02][][] - [][] - [][] - [][][][][][][][][][] - [][][] - [][][][][][][][][][]
Account title []

Dear Sir/Madam,

I/We hereby request you to kindly credit funds that were deposited in the ATM/CDM machine, but not reflecting in my/our account.
The details of the transaction are as follows:

TRANSACTION DETAILS

Card Type : [] Business | [] Personal
Transaction date : [][] [][] [][]
day month year
Transaction time : [][] : [][] : [][] [] AM | [] PM
hour(s) minute(s) second(s)
Transaction amount : [] (in words)
ATM/CDM location : []

I/We hereby confirm being the beneficiary of the funds and authorize you to debit my/our account with equivalent amount if the payment is wrongly claimed.

Yours faithfully.

authorized signatory(s) []
name(s) []
place []

FOR OFFICE USE
SV
signature []
Verified by []